

## Professional Development Award in Practice Learning (Social Services)

**Guidance – the application form is shared with members of the selection panel and therefore requires to be anonymised. In your personal statement, please ensure anonymity is maintained throughout with no reference made to the name of your place of work or service** **user names. Personal statements with any identifiable information will be returned. Thank you.**

**Note:**

**Please note that the award has recently been revised and is now timetabled to take about one year to complete. Practice Educators (in training) are assessed throughout the programme and their participation and contribution on taught days contributes to this assessment.**

**Practice Educators (in training) are required to attend all taught days. The PE (in training) will be required to make up missed days by attending with another cohort, which may result in a delay to completing the award. Please note, the PDAPL award will not be completed until any missed taught days are attended.**

**At time of application the Applicant must be available to attend all taught days**

**Application Form Front Sheet**

1. **Personal Information**

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| --- | --- |
| Name of Applicant: |  |
| Position Held : | Agency/Authority: |
| Work Address:  Home Address: | Work Tel No.:  E-mail: |
|  |  |
|  |  |
| SQA Candidate Number (if you have one):  SSSC Registration number:  Or are you eligible to be registered? YES / NO  Do you have a disability/additional support needs that require reasonable adjustments to access the course materials/venue/delivery of taught days? YES/NO (please provide details) | |

2. **Qualifications**: Please provide details of any professional social work or related qualifications you hold (e.g. SW degree, DipSW, CQSW, CSS, DipYCW, DipCE, SVQ 4 Care, Degree in Community Education).

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| --- | --- |
| Qualification | Date Achieved |
|  |  |

3. **Work experience:**

Please provide a brief outline of your work experience to date (including your current role).

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| --- | --- | --- |
| Post Held and Employer | Main duties | Dates |
|  |  |  |

4. Please provide details of other relevant training or learning you have undertaken which has not led to a qualification. E.g. Link Worker Training

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5. **Personal Statement - please ensure anonymity is maintained throughout with no reference made to the name of your place of work or service** **user names.**

**Important information for applicants: The information you provide in this application is primarily used for the purpose of candidate selection for the PDAPL. Upon commencing the PDAPL successful candidates are required to evidence their ability to critically review underpinning knowledge for their practice. Successful applicants may be able to claim evidence of their underpinning knowledge with reference to information contained within their personal statement.**

Please provide a **critical review** of 2000 words (+ or - 10%), **applications over or under the stated word limit (+ or - 10%),** **will not be considered**. You should include:

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| 1. Your rationale for wishing to undertake the award, including the potential benefits for you and others (e.g. colleagues, your agency and servicer users)   **Guidance** - **Clearly establish and make a case for benefits for self and others, including each of colleagues, agency and service users.** |
|  |
| 1. An example of when you contributed to the **learning** of others (this might include colleagues, volunteers, students or service users). This should not be a review of casework but rather a reflection upon any feedback you received, detailing what you learned and the skills and knowledge you acquired as a result.   **Guidance –** Provide a well-defined example of supporting learning of others, including explicit reference to the skills and knowledge acquired. Reflection upon feedback and how this has influenced your own practice (e.g. what you learned and how this has informed practice with other learners) |
|  |
| 1. Critically reflect upon **your** professional development as a social services practitioner. Include how the changing needs of service users, your agency and wider social work profession has influenced your professional development. To illustrate your reflection you must include references to theory, research, legislation and policy.   **Guidance –** Provide evidence of personal reflection. Clear reference to legislation, theory, policy and research. Clearly detail how service user’s perspectives have positively influenced the way in which you practice. |
|  |
| iv). Please critically reflect upon an example from your practice where you have encountered an ethical dilemma. You may find the following article by Karen Allen (2012) [link](https://eur02.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.socialworker.com%2Ffeature-articles%2Fethics-articles%2FWhat_Is_an_Ethical_Dilemma%253F%2F&data=04%7C01%7Cfiona.stansfield%40strath.ac.uk%7C7c9c9413f7454578f3ff08d9b3e13654%7C631e0763153347eba5cd0457bee5944e%7C0%7C0%7C637738602262159966%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000&sdata=ojH3%2BWFbuqYGM8%2FEm8odYp3htKGYjWCkZNMKwrEirqY%3D&reserved=0)  (“What is an ethical dilemma”), helpful. You should include explicit reference to SSSC Codes of Practice, naming which code(s) you upheld, how these informed your practice and what you learned from the experience?  **Guidance -** Clearly define ethical dilemma. Your practice example is reflected upon and it is clear how decision making is informed by specific codes of practice. Your subsequent learning is clearly stated and reflected upon (e.g., this is what I learned and how this experience will inform future practice). |
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**Please include a word count and bibliography**

**Declaration (**please that 2 signatures are required below**)**

I confirm that this application and personal statement is my own work and all information provided in the application is true and accurate.

**By signing below, you are confirming your availability to attend taught days as advertised.**

Signature of applicant:

Date:

**Data Protection Act 1998 and General Data Protection Regulations 2016**

The information provided by you will be used to assist in the process of selection and study for the

PDAPL. Information may be shared with the Scottish Qualifications Authority for the purposes of

equalities monitoring and certification. Information provided in your personal statement may also

form part of successful applicants portfolios and as such will be subject to centre assessment

processes.

The Learning Network West (LNW) makes every effort to ensure that learner data is collected,

recorded, stored, processed and shared in accordance with SQA requirements, the requirement of

stakeholders and relevant legislation.

The LNW collects, handles, stores and shares information in accordance with the following principles as set in the Data Protection Act 1998 and General Data Protection Regulations 2016:

• used fairly and lawfully

• used for limited, specifically stated purposes

• used in a way that is adequate, relevant and not excessive

• accurate

• kept for no longer than is absolutely necessary

• handled according to people’s data protection rights

• kept safe and secure

• not transferred outside the European Economic Area without adequate protection

Further information regarding data management is available via the PDAPL course handbook (available online at <https://www.westlearningnetwork.org.uk/>) or by contacting the course coordinator.

I have read and understand the above statement and give my permission to my personal information to be used for the purposes stated above.

Signature of applicant:

Date: